Concussion Return to Play Policy & Procedures – Spring 2015

1. All HRSL referees shall timely complete an online training course prior to each season. A copy of the Certificate of Completion shall be provided to the Referee Coordinator and an additional copy shall be emailed to [admin@hosa-soccer.org](file:///C%3A%5CUsers%5CHOSA%5CDownloads%5Cadmin%40hosa-soccer.org)
2. HOSA shall notify all HRSL coaches of the requirement to timely complete an online training course prior to each season. Certificates of Completion shall be emailed to John Wilson at j.wilson1@sbcglobal.net.
3. HOSA shall provide all HRSL coaches with a **Concussion Information Fact Sheet** and a **Parent/Guardian Concussion Information Fact Sheet Acknowledgment** form. Coaches shall distribute the Concussion Information Fact Sheet to a parent/guardian for each player at the team’s first practice and obtain the parent/guardian signature on the Acknowledgement form confirming receipt and review of same. Coaches may add/delete player names to the Acknowledgement form as needed to reflect any changes to the team roster.
4. Once all signatures are collected, HRSL coaches shall submit the Parent/Guardian Concussion Information Fact Sheet Acknowledgment form to HOSA at the Referee Tent (or pump house in the case of inclement weather) prior to the start of the first game of each season.
5. If a concussion is suspected
	1. HRSL coach shall immediately remove the child from activity (practice or game) and advise the child’s parent/guardian that a physician’s Return to Play Written Authorization must be obtained and submitted to HOSA prior to the child resuming participation;
	2. HRSL coach shall, by end of day, email admin@hosa-soccer.org of the decision to remove the child from participation due to suspected concussion and include team name/age division/gender and child’s name;
	3. If a child is removed during a game, the Referee shall notify and provide the child’s name to the Referee Supervisor immediately following the game;
	4. On a weekly basis, HOSA shall provide the Referee Supervisor with the names of all players under suspension due to this policy. Said list shall be made available at the Referee Tent during all games;
	5. In the event a parent/guardian contests any decision regarding this policy, the referee shall notify the Referee Supervisor, or if during a practice, the coach shall contact the HOSA President, Greg Lutz, at 614-806-4580.
6. Return to Play following a suspected concussion
	1. Parent/guardian is advised to follow the advice of a physician
	2. Once a parent/guardian has obtained a physician’s Return to Play Written Authorization
		1. The original authorization shall be presented to the HRSL coach and a copy shall be provided to the HRSL coach, and
		2. The original authorization shall be presented to the Referee Supervisor or HOSA representative at the Referee Tent and a copy shall be provided to the Supervisor or HOSA representative
7. All documentation related to this policy, including but not limited to the online training Certificates of Completion for coaches and referees, Parent/Guardian Acknowledgment forms, and physician Return to Play Written Authorization forms, shall be retained by the HOSA Administrator and stored by season for one year after which it shall be securely destroyed.